

INSTRUCTIONS FOR CONTRIBUTORS

Beginning in 2000 the “Arboretum Kórnickie” will accept papers from Authors outside of the Institute of Dendrology and will change its name to “Dendrobiology”. Dendrobiology will retain the format and continue the Arboretum Kórnickie volume numbers.

1. Aims and scope

Dendrobiology will feature original articles and review articles related to biology of trees and shrubs.

2. Submission of Manuscripts

Authors submitting a paper do so on the understanding that the work has not been published before, is not being considered for publication elsewhere and has been read and approved by all authors. Three copies of original papers and reviews should be submitted to:

The Editor of Dendrobiology
Polish Academy of Sciences
Institute of Dendrology
Parkowa 5
PL-62-035 Kórnik
Poland
Tel. (+48-61-8170-033)
Fax (+48-61-8170-166)

To facilitate communication between the authors and editors, the author should provide a fax number and e-mail address on the title page of the manuscript. After acceptance for publication, authors will be asked to send the final version of their manuscripts both as a paper copy and in an electronic format on diskette (MS Word, Windows version and as a text file). Authors should ensure that the electronic version is identical to the paper copy of the manuscript.

3. Preparation of Manuscript

3.1. Language

Only papers written in English (with Polish summaries) will be accepted. Authors whose native language is not English are advised to have their manuscript read by a colleague with native English before submitting the paper. Manuscripts should be concisely written in clear, simple English. For authors from outside Poland, a Polish summary will be translated by Dendrobiology.

3.2. Length

Dendrobiology considers manuscripts that will not exceed 25 doubled-spaced one-sided pages, including tables, figures, and references. All parts of the manuscript must be typed in a 12-point font with all margins at least 3 cm wide. The placement of tables and figures should be indicated in the margin.

3.3. Nomenclature, units and abbreviations

All biological and chemical names, and technical terms should conform to the most recent international nomenclature. Botanical and zoological names should be typed in italics. The SI system, which includes the metric units should be used throughout. All abbreviations, nomenclature and symbols must be the same in the text and figures.

3.4. Organization of Manuscript

3.4.1. First page

a) Provide full names (first and family name) of all authors and indicate the corresponding author

b) Title of the paper

The title should be informative and short with maximum length of 100 characters or 15 words.

c) Abstract

The Abstract should be headed by the full bibliographic reference with the following format:

Abstract

Karolewski P. XXXX. Seasonal pattern of proline and total phenolics in needles of *Pinus sylvestris*. Dendrobiology, XX: 000-000.

The Abstract should provide a brief summary (no more than 250 words) of the study including the purpose, methods, results, and major conclusions.

Additional key words – up to 5 words not present in the title.

Address: First (abbreviated) and family names of authors, name and address of institutions of research origin.

d) Body of the Article

An article should be organized in four sections labeled Introduction, Methods, Results, and Discussion. The motivation and purpose of the article should appear in the Introduction. The Methods section should contain sufficient information to allow someone to repeat the work. Standard methods should be referenced. In the Discussion a clear differentiation should be made between the results of presented study and the literature data. In this section an interpretation and not repetition of the results should be provided.

e) Acknowledgments

Acknowledgments, dedications or financial sources should be placed just before the References section.

f) References

Citations in the text should be by author and year: (Bormann and Likens 1981; Larcher 1995). When a publication with more than two authors is cited, only the first is named in the text (Lambers et al. 1998). Only cited publications should be listed at the end of the paper in alphabetical order under the first author's name. Publications by two authors with the same first author should be listed alphabetically according to the second author's name. Publications by three or more authors with the same first author should be listed chronologically. If there is more than one work by the same author or team of authors in the same year, a, b, c, etc. is added to the year both in the text and in the list of references.

All journal titles should be spelled out completely.

References should follow the following examples.

Journal articles:

LEE E.J., KENKEL N., BOOTH T. 1996. Atmospheric deposition of macronutrients by pollen in the boreal forest. *Ecoscience* 3: 304-309.

Proceedings and books with different chapter authors:

DAVIES W.J. 1995. Plant hormones and ecophysiology of conifers. In: *Ecophysiology of Coniferous Forests*. W.K. Smith, T.M. Hinckley (eds.). Academic Press, San Diego, pp. 63-78.

Except for accepted manuscripts in press unpublished material and personal communications should only be cited in the text and not in the references.

3.5. Tables

These should be referred to in the text as Table 1, etc. Each table should be typed on a separate sheet furnished with explanatory headings. Tables must be planned to fit a single printed page.

3.6. Figures and illustrations

These should be referred to in the text as Fig. 1, etc. All illustrations and figures must be high quality originals (plus two copies). Do not submit illustrations larger than 16×19 cm unless asked to do so. Uniform lettering throughout the paper (including numbers and symbols) must be provided by the author(s). Each figure should be identified on the reverse with author's name, the figure number and indication of orientation. Figure legends must be printed on a separate sheet of paper. Number illustrations in the order in which they are presented in the text.

4. Peer Review Process

The corresponding author will be notified of receipt of the manuscript. Each manuscript will be reviewed by reviewers with expertise in the subject.

5. Proofs

Page proofs will be sent to the corresponding author's address as given on the title page. Alterations in the text, other than factual or printer's errors should be avoided.

6. Offprints

Twenty-five (25) offprints of each paper are supplied free of charge, and will be sent to the corresponding author.